

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2004 - JUNE 30, 2005**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2005 JUL 15 PM 3: 53

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Parks and Recreation

Division/Unit:

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

| | | | | | | | |
|----------|------------|-------|---------------|---|----------------|---|--------------------|
| No. Vol. | <u>340</u> | Hours | <u>84,011</u> | x | <u>\$17.55</u> | = | <u>\$1,474,393</u> |
|----------|------------|-------|---------------|---|----------------|---|--------------------|

Types of work performed by GENERAL VOLUNTEERS in this category:

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

| | | | | | | | |
|----------|----------------|-------|--------------|---|----------------|---|------------------|
| No. Vol. | <u>Unknown</u> | Hours | <u>8,567</u> | x | <u>\$17.55</u> | = | <u>\$150,351</u> |
|----------|----------------|-------|--------------|---|----------------|---|------------------|

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

| <u>Position</u> | <u>Hours</u> | x | <u>VCL</u> | = | <u>Dollar Benefit</u> |
|--------------------|--------------|---|------------|---|-----------------------|
| <u>Piano Tuner</u> | <u>23</u> | x | <u>n/a</u> | = | <u>\$1,840</u> |

| | | | | | |
|---------|----------|-------------|-----------|-------------|----------------|
| No. Vol | <u>1</u> | Total Hours | <u>23</u> | Total Value | <u>\$1,840</u> |
|---------|----------|-------------|-----------|-------------|----------------|

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

n/a

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

| <u>No. of Volunteers</u> | <u>Hours</u> | <u>Dollar</u> | <u>Benefit</u> |
|--------------------------|---------------|---------------------|----------------|
| 2a: <u>340</u> | <u>84,011</u> | \$ <u>1,474,393</u> | |
| 2b: <u>Unknown</u> | <u>8,567</u> | \$ <u>150,351</u> | |
| 2c: <u>1</u> | <u>23</u> | \$ <u>1,840</u> | |

| | | |
|--------------------|---------------|--------------------|
| TOTALS: <u>341</u> | <u>92,601</u> | <u>\$1,626,584</u> |
|--------------------|---------------|--------------------|

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, airtime, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

| <u>Item Donated</u> | <u>Value</u> |
|-------------------------|--------------|
| <u>Mugs</u> | <u>\$810</u> |
| <u>Sports Bottles</u> | <u>\$675</u> |
| <u>Adjustable Quilt</u> | <u>\$100</u> |

| |
|----------------------------|
| TOTAL VALUE <u>\$1,585</u> |
|----------------------------|

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 5,350 x Rate \$17.31 = \$92,609

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 534 x Rate \$26.00 = \$16,567

184 x \$10.24

48 x \$16.65

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

| <u>Item</u> | <u>Cost</u> |
|---|----------------|
| <u>Recognition</u> | <u>\$350</u> |
| <u>Supplies (Patches & Name Tags)</u> | <u>\$1,408</u> |
| <u>Training Docent</u> | <u>\$200</u> |
| <u>Training Volunteer Coordinator</u> | <u>\$100</u> |

TOTAL OF OTHER PROGRAM COSTS =

\$ 2,058

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 111,234

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$1,626,584
 b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 1,585

ADD a + b \$1,628,169

- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$111,234)

TOTAL PROGRAM BENEFIT \$1,516,935

6. **RECRUITING:**

Please describe your recruiting programs:

DPR uses various tools to recruit volunteers including: news releases, media coverage, flyers, department newsletter, website, County Television Network, outreach events, volunteer fairs, networking with other volunteer organizations, and word of mouth.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

ACHIEVEMENTS

The County of San Diego Department of Parks and Recreation received a 2005 Achievement Award for its docent volunteer program at Rancho Guajome Adobe from the National Association of Counties (NACo).

ACTIVITIES

DPR volunteers like paid staff, are dedicated to the mission of the Department and all volunteer activities support the three initiatives of the County's General Management System: kids, the environment, and safe and livable communities. DPR processed 89 new volunteers during fiscal year 2004-2005, including 19 new resident volunteers.

DPR also expanded the volunteer patrol program. Volunteers currently patrol trails at county owned open space preserves including Volcan Mountain, Santa Ysabel, Mt. Gower, Simon and Holly Oaks. Volunteer patrol programs are also in place at Sweetwater Summit campground.

DPR provided training all volunteers on the County's Work Safe Stay Healthy program as well as regular safety talks and training updates. Other topics covered in volunteer trainings included: Stormwater/Best Management Practices, Site Emergency Response Plan, Chainsaw Safety, Power Equipment Safety, Stress Reduction, Universal Waste Safe, Fire Equipment Safety, Save Your Back, and Chipper Safety. Docent enhancement trainings on the topics of fire ecology and storytelling were also provided.

Volunteers helped with educational programs for school groups at Rancho Guajome Adobe and Los Peñasquitos Adobe Ranch House. They also led adult tours and assisted staff with the gift shop at both of these locations.

Student mentors continued to work with the REC/Critical Hours program at Lakeside and Spring Valley. Fallbrook high school students and Advanced Via Individual Development helped with youth camps and preschool programs at the Fallbrook Community Center.

Volunteers in History, including interns from several local universities, spent countless hours conducting historical research, artifact collecting and categorizing artifacts and creating exhibits.

Volunteers assisted in the County's storm water management program to ensure compliance with the Best Management Practices in the parks. They also helped install erosion control measures after the heavy winter rains. Ramona Trails Association and San Vicente Saddle Club volunteers assisted in the reconstruction of trails at Mt. Gower Open Space Preserve. Volunteers of the Otay Valley River Park cleaned up the river park and conducted park clean up days.

San Diego Astronomers, Skyhunters, Project Wildlife, Hug a Tree, San Diego Sheriff's Search and Rescue, and San Diego Railroad Museum provided a number of interpretative programs for the public at numerous DPR facilities throughout the year. Local friends groups, conservancies and coalitions led educational hikes and programs.

Community Interface Services conducted park clean up and facility beautification events at Dos Picos County Park and Fallbrook Community Center. The Senior Tennis Players group volunteered at Fallbrook Sports Park. Live Oak County Park received support volunteers of the Live Oak Park Coalition and the Live Oak docent program.

Guajome Regional County Park sponsored the Foster Child work program. One hundred and forty students from Guajome Academy contributed 700 work hours to the Rancho Guajome Adobe. High school, 4-H, and Boy Scout volunteers participated four times this year fire recovery research projects that monitored burned areas of Sycamore Canyon/Goodan Ranch Open Preserve.

Many youth volunteer hours through learning service programs. The San Elijo Conservancy continued to enhance the lagoon by conducting trail maintenance and improvements.

Members of the Stein Institute helped maintain the grounds at Heritage Park on a weekly basis. Volunteers at Oakoasis installed two food lockers in the preserve youth area.

Volunteers at Sweetwater Summit participated in the annual I Love A Clean San Diego Creek to Bay Cleanup, collecting 120 pounds of trash and 20 pounds of recycling. A clean up of the Santa Maria Creek was organized and led by a local high school student.

Volunteer Boy Scout projects included: constructing a bed for Majordomo's room at Rancho Guajome Adobe; building two food lockers and a picnic table at Oakoasis; repairing a split rail fence and installing steps and retainers on the Cedar Trail at William Heise County Park; building a split rail fence at Los Peñasquitos Canyon Preserve; installing decorative and informative signs; weed abatement; watershed protection and restoration clean up projects at Louis Stelzer County Park; constructing goat pins at Rancho Guajome Adobe; and repairing erosion damage and improving the trail tread at

San Elijo Lagoon. In addition, Boy Scouts and Girl Scouts performed various maintenance tasks and special event assistance at many DPR facilities.

Eagle Scout volunteer projects included: Trailhead improvement and construction at San Elijo Lagoon; construction and installation of 5 bat boxes at San Elijo Lagoon; two new benches, a retaining wall and youth area recycling bins were build and installed at Luis Stelzer County Park; painted youth area restrooms at Oakoasis; shade structure constructed at Simon Open Space Preserve; rebuilt horseshoe pit at Sweetwater Summit.

Trees were planted by Boy Scouts and Key Club organizations at Potrero, Lake Morena, and Felicita county parks. Adult groups that also planted trees were Kiwanis at Potrero, who came from 35 different chapters to plant more than 200 native oak trees and Ramona Trails Association and San Vicente Saddle Club at Mt. Gower Open Space Preserve. Students from Warner Springs elementary school spent 6 hours collecting acorns at Volcan Mountain. Volunteers nurtured the oak nursery and collected acorns at Flinn Springs.

Volunteers also assisted in numerous special events such as a pancake breakfast put on by the Firefighters at the Fallbrook Community Center and an Easter event at Louis Stelzer County Park.

San Diego Tracking Team volunteers monitored wildlife and conducted archaeological surveys at Sycamore Canyon/Goodan Ranch, Los Peñasquitos Canyon and Volcan Mountain open space preserves.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2005-06:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

- ☐ Beautify parks and improve trail safety by facilitating a minimum of 12 volunteer workdays such as park clean up and trail maintenance days.
- ☐ Standardize volunteer patrol program throughout DPR facilities by streamlining monthly hour reporting, providing uniform standards, and drafting a homogenous program description.
- ☐ Increase DPR's volunteer base by 5% to supplement increasing park staffing needs.
- ☐ Provide a minimum of 1 form of recognition annually to all DPR volunteers who donate more than 8 hours per month.
- ☐ Draft Volunteer Coordinator desk manual that includes volunteer program descriptions.
- ☐ The DPR Volunteer Coordinator will attend DPR Site Supervisor meetings on a quarterly basis to communicate volunteer program information and investigate arising volunteer needs.

- Ensure 100% of DPR resident volunteers are trained in Work Safe/Stay Healthy each quarter to increase safety and decrease volunteer workman's compensation claims.

9. **GENERAL INFORMATION:**

Name of Person Completing Report:

Phone Number: 858-694-3042

Mail Stop: O-29

E-Mail: Cheryl.wegner@sdcounty.ca.gov

Volunteer Coordinator:

Phone Number: 858-694-3042

Mail Stop: O-29

E-Mail: Cheryl.wegner@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**

Renee E. Bahl

DEPARTMENT HEAD SIGNATURE

14 July 05

DATE